

## **NORTH WEST (OUTER) AREA COMMITTEE**

**MONDAY, 23RD JUNE, 2008**

**PRESENT:** Councillor C Townsley in the Chair

Councillors B Anderson, J Bale, A Barker,  
C Campbell, B Cleasby, R Downes, C Fox,  
G Kirkland and G Latty

### **1 Election of Chair 2008/09**

The Chief Democratic Services Officer submitted a report explaining the arrangements for the annual election of the Chair of the Area Committee.

The Chief Democratic Services Officer reported that one nomination for the position of Chair had been received, on behalf of Councillor Townsley.

#### **RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That following an overall majority of votes cast by those Elected Members present at the meeting eligible to vote, Councillor C Townsley be elected as Chair of the North West (Outer) Area Committee for the Municipal Year 2008/09.
- (c) That Councillor G Latty be appointed as Deputy Chair of the North West (Outer) Area Committee for the Municipal Year 2008/09 as proposed by Councillor B Anderson and seconded by Councillor J Bale.

### **2 Exclusion of Public**

**RESOLVED –** That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in the view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix 1 to the report referred to in Minute 17 under the terms of Access to Information Rule 10.4(3) on the grounds that this document disclosed information on how discounts could be applied to the various groups. In these circumstances it was considered that the public interest in maintaining the exemption in relation to this appendix outweighs the public interest in disclosing the information by reason of the fact that by disclosing these details, information relating to the financial affairs of the named groups would become public knowledge, which could have a detrimental impact on the organisations.

### **3 Late Items**

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair consented to the submission of a late item of business relating to the Outer North West Area Delivery Plan 2008-11 (Agenda Item 14) (Minute No 13 refers). The report had been completed and circulated after the agenda despatch due to the late receipt of information received from a number of organisations.

### **4 Declaration of Interests**

The following personal declarations were made:-

- Councillor R Downes in his capacity as a cyclist on Quarry Farm Road, Pool-in-Wharfedale (Agenda Item 7) (Minute 6 refers)
- Councillor J Bale in view of his wife and daughter who attended the Art Class Park Lane College held at Yeadon Town Hall (Agenda Item 11) (Minute 17 refers)
- Councillor B Anderson in his capacity as Chairman of West North West Homes ALMO (Agenda Item 15) (Minute 12 refers)
- Councillor G P Kirkland in his capacity as a Foundation Governor at Prince Henry's Grammar School, Otley (Agenda Item 15) (Minute 12 refers)
- Councillor G P Kirkland in view of his involvement with the work of Aireborough Voluntary Services to the Elderly with Disabilities (Agenda Item 15) (Minute 12 refers)
- Councillor G P Kirkland in his capacity as a Member on Otley Town Council (Agenda Item 16) (Minute 15 refers)

### **5 Apologies for Absence**

Apologies for absence were received on behalf of Councillor S Andrew, Councillor J L Carter and Jane Pattison, Area Management Officer.

### **6 Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

In summary, specific reference was made to the following issues:-

- Quarry Farm Road, Pool-in-Wharfedale

Hazel Lee, a local resident referred to the above issue and informed the meeting that Quarry Farm Road, Pool-in-Wharfedale was currently un-adopted and that urgent work was now required in relation to flooding and erosion issues.

At the request of the Chair, Councillor R Downes responded and provided the meeting with background information.

Following discussions, the West and North West Area Manager agreed to investigate this matter further with a report back at the next meeting.

- Rawdon Littlemoor Primary School Quiz Night

Hazel Lee, a local resident reported on a very successful quiz night held recently at Rawdon Littlemoor Primary School in conjunction with the Otley and Yeadon Road Safety Committee.

## **7 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meeting held on 14<sup>th</sup> April 2008 be approved as a correct record.

## **8 Matters Arising from the Minutes**

(a) Well-being Budget Report (Minute 76(a) refers)

The Chair referred to the project regarding the corner of High Street/ Victoria Avenue and enquired if the works had now been completed by Highways.

Jason Singh, Deputy Area Manager responded and agreed to provide a further update at the next meeting in September 2008, together with progress on the bollards issue.

(b) Well-being Budget Report (Minute 76(b) refers)

The Chair referred to the proposed erection of a youth shelter being installed on West Busk Lane in Otley and informed the meeting that the works had now been completed.

(c) Key Messages from Area Committee Sub Groups and Forums (Minute 76(d) refers)

The Chair again referred to the urgent need to convene a joint meeting between the Community Safety sub group and the Children and Young People's sub group.

## **9 Well-being Budget Report**

Referring to Minute 77 of the meeting held on 14<sup>th</sup> April 2008, the Director of Environment and Neighbourhoods submitted a report providing the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

Discussion ensued on the contents of the report.

Carla van Hal from CASAC was in attendance to provide the meeting with background information in relation to the CASAC Burglary Reduction project.

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That this Committee notes the current position of the Well-being budget as detailed in Sections 1.0 and 2.0 of the report now submitted.
- (c) That the following projects as outlined in Section 3.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
Community Skips Budget	North West Area Management	Agreed £4,000 revenue
Small Grants Budget	North West Area Management	Agreed £12,000 revenue (£3,000 per ward)
Green Check	Groundwork	Agreed £12,000 revenue (£1,000 Adel and Wharfedale; £2,000 Guiseley and Rawdon; £3,000 Horsforth; £3,000 Otley and Yeadon)
Horsforth Hall Park Cricket Club Roof Refurbishment	Horsforth Hall Park Management Committee	Agreed £6,000 capital
Green Meadows Play Canopies	Green Meadows PTFA	Agreed £9,500 revenue (£7,500 Guiseley and Rawdon; £1,500 Otley and Yeadon)
Guiseley Theatre Heating Repairs	Guiseley Amateur Operatic Society	Agreed £1,600 revenue
Provision of toilet to include disabled and baby change facilities	St Peter's Church, Rawdon	Agreed £3,000 capital
Otley Courthouse Arts and Resource Centre Manager	The Courthouse Project (Otley) Ltd	Agreed £4,836 revenue
CASAC Burglary Reduction	CASAC Leeds	Agreed £60,000 revenue

- (d) That the small grants as detailed in Sections 4.1 and 4.2 be noted and that in relation to the Pool E News application, the West and North West Area Manager be requested to supply further background information to the Committee prior to the next meeting.

**10 Well-being 2007/08 Year End Monitoring Report**

The Director of Environment and Neighbourhoods submitted a report providing the Area Committee with a year end summary of Well-being projects for 2007/08.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Revenue Funded Projects for 2007/08 (Appendix 1 refers)
- Capital Funded Projects for 2007/08 (Appendix 2 refers)
- Additional Project Information (circulated at the meeting)

**RESOLVED** – That the contents of the report and appendices be noted.

**11 Key Messages from Area Committee Sub Groups and Forums**

The Director of Environment and Neighbourhoods submitted a report updating Members on the Area Committee sub groups and ward forums that have taken place since the last Area Committee meeting.

Discussion ensued on the contents of the report and specific reference was made of the need to convene an early meeting of the Streetscene Sub Group.

**RESOLVED** –

- (a) That the contents of the report be noted.
- (b) That in relation to the Streetscene Sub Group, the West and North West Area Manager be requested to make the necessary arrangements with a view to convening a meeting as soon as possible.

**12 Local Authority Appointments to Outside Bodies**

The Chief Democratic Services Officer submitted a report outlining the Committee's role in relation to its Elected Member appointments to the community and local engagement category appointments to outside bodies which had been delegated to the Area Committee to decide.

**RESOLVED** –

- (a) That the contents of the report and appendices be noted.
- (b) That in respect of the Outside Body schedule, approval be given to the following appointments being made for the Municipal Year 2008/09:-

- Aireborough Voluntary Services to the Elderly with Disabilities                      Councillor R Downes
- Bramhope Youth Development Trust                      Councillor C Fox



It was also noted that a further meeting of the Area Delivery Plan Members Sub Group would be held on 23<sup>rd</sup> July 2008 to discuss proposed amendments/revisions to the draft Plan.

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That the amendments/additions made by Members at the meeting be noted and agreed through a further meeting of the Area Delivery Plan Members Sub Group on 23<sup>rd</sup> July 2008.
- (c) That, in the interim period, Members of the Area Committee be requested to forward any further comments on the Outer North West Area Delivery Plan 2008-11 to the Deputy Area Manager within the next seven days.

**14 Community Safety Issues in Outer North West Leeds**

The Director of Environment and Neighbourhoods submitted a report updating the Area Committee on community safety issues in Outer North West Leeds.

At the request of the Chair, Inspector S Hepwoth, West Yorkshire Police was in attendance to update the meeting on community safety issues in Outer North West Leeds.

Arising from discussions it became apparent that, unknown to Members of the Committee, the Police were currently undergoing restructuring changes within the force which had major implications at Horsforth and Otley police stations and across the Outer North West Leeds area.

**RESOLVED-**

- (a) That the contents of the report be noted.
- (b) That the verbal update from West Yorkshire Police be noted.
- (c) That in relation to the current restructuring proposals being undertaken within West Yorkshire Police, Inspector S Hepworth, in conjunction with the West and North West Area Manager, be requested to address the most appropriate way forward in terms of briefing Area Committee Members on the proposals, either through the Community Safety Sub Group or arranging a meeting at Weetwood Police Headquarters.

**15 Area Management Income from Advertising on Lamp Posts**

The Director of City Development submitted a revised report on area management income from advertising on lamp posts.

Mr Ian Moore, Streetlighting PFI Contracts Manager, presented the report and responded to Members' queries and comments.

Detailed discussions ensued on the contents of the report and appendices and it was the consensus of the meeting that it would be totally inappropriate for Members of the Area Committee to suggest sites for lamp post adverts.

Following discussions, the Chair, on behalf of the Area Committee, requested the Director of City Development to prepare a further report identifying

suggested sites for lamp post adverts within the Outer North West ward for future consideration by the Area Committee.

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That the West and North West Area Manager be requested to inform the Director of City Development that it is the view of this Committee that it would be totally inappropriate for Members of this Area Committee to suggest sites for lamp post adverts.
- (c) That the Director of City Development be requested to prepare a further report identifying suggested sites for lamp post adverts within the Outer North West ward for future consideration by the Area Committee.

**16 Future Plans for Partnership Working**

Referring to Minute 80 of the meeting held on 14<sup>th</sup> April 2008, the Director of Environment and Neighbourhoods submitted a report on proposals for providing Members of the Outer North West Area Committee with oversight of the partnership and interagency arrangements within the area.

Steve Crocker, West and North West Area Manager presented the report and responded to Members' queries and comments.

Discussion ensued on the contents of the report with specific reference to the need to identify Members with an interest and the availability to lead the two sub groups relating to Business and Employment and Health and Wellbeing.

**RESOLVED –**

- (a) That the contents of the report be noted.
- (b) That this Committee endorses the principle of utilising the Sub Groups to provide an oversight of partnership working in the Outer North West Area.
- (c) That the following Members on the Area Committee be identified with an interest to lead the following two Sub Groups:-
  - Business and Employment – Councillor B Cleasby
  - Health and Well-being – Councillor G Latty
- (d) That in relation to the proposed timetable for partnership reporting to the Sub Groups as outlined in Section 3.6 of the report, the West and North West Area Manager be requested to liaise directly with each Chair of the Sub Groups with a view to identifying a suitable month.

(Councillor C Campbell and Councillor R Downes left the meeting at 3.50 pm at the conclusion of the above item)

**17 Pricing and Lettings Policy for Community Centres**

The Director of Environment and Neighbourhoods submitted a report providing the Area Committee with details of a revised Pricing and Lettings Policy for Community Centres.



Jason Singh, Deputy Area Manager presented the report and responded to Members' queries and comments.

Detailed discussion ensued on the contents of the report and appendices with specific reference to the following issues:-

- Clarification/definition of the charging policy
- clarification of what contribution (if any) was received from Primary Care Trusts
- the need to address the charging policy in relation to educational activities
- the need for specific information on actual costs and the rationale behind the charges, prior to a planned programme of consultation being undertaken with the user groups at each of the affected centres

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was:-

**RESOLVED –**

- (a) That the contents of the report and appendices be noted.
- (b) That the West and North West Area Manager be requested to prepare a further report on the proposed pricing structure for consideration at the next meeting in September 2008 to include specific information on actual costs and the rationale behind the charges, prior to a planned programme of consultation being undertaken with the user groups at each of the affected centres.

**18 Date and Time of Next Meeting**

Monday 22<sup>nd</sup> September 2008 at 2.00 pm (venue to be confirmed)

(The meeting concluded at 4.15 pm)